

**Prevent Child Abuse Calaveras Council
And
Citizens Review Panel
June 2008
Minutes**

Present: Kathryn Eustis, Arleen Garland, Mikey Habbestad, Mike Call, Robin Bunch, and Tammy Beilstein

PCACC Meeting:

Minutes: Approved

Treasurer's Report: Kris Redman was absent today. Kathryn send Karen some transition questions and she got a lot of her questions answered, but with some of the answers came even more questions... There will need to be further discussion. One of Kathryn's main concerns was concerning gaps in service. She was told there would be no gaps in service and although Parent Ed. will change, it will not stop completely. Mikey explained that the plan is to get the current folks through their set of classes. Arleen is almost finished with her current group and then her portion will end. Mike and Phyllis will continue to carry on their workshops as usual. Phyllis will be adding a Parent Education class to the ongoing Beyond Talking groups on Tuesdays.

Outreach Coordinator's Report: Tammy presented the group with a summarization of the outreach work she has done from July 2007 to June 2008. The council seemed pleased with the work done and is concerned that PCACC will not have this type of outreach or exposure after June 30th when Tammy is laid off. We had another very full year, with a lot of positive feedback from the public. It was noted that each year, PCACC receives more Children's Trust Fund donations than the year before and many believe this is because of the Thank You cards that are sent to every donor. (Other counties have seen a decline in Children's Trust Fund donations over the past few years)

PCACC Transition:

Budgets: Arleen put together a detailed budget with 3 columns showing the years 2006-2007, 2007-2008, and 2008-2009. The first two columns show actual dollar amount given to us by CalWorks, HRC, etc. The third column shows some actual dollar amounts, but also a few blank spaces in the "Expenses" area because we do not have dollar amounts for these areas yet.

We would like to submit this budget report to Karen Pekarck and see what her thoughts are. We also need to have her figures for those blank spaces.

We also feel we need to make a presentation to the B.O.S. regarding PCACC funds and what they are being used for.

OCAP: Arleen showed us the OCAP letter of Intent. This explains what the 3 grants should be used for.

PCACC P.O. Box: The PCACC P.O. Box will be changed from Box 872 to Box 209, San Andreas, Ca. 95249. Arleen paid 6 months on the P.O. Box so that she can forward or re-direct mail at the beginning of the change.

PCACC Phone: The PCACC phone number will be changed for 754-6110, to 754-1470. AT&T will forward our calls to this new number.

PCACC Assessment: Arleen will get copies of the assessment to all the members. Arleen explained the Strategic Plan is suppose to be a reflection of the assessment. If there is time, she will try and work the assessment into our revised plan.

Celebration!: PCACC members arranged for a salad potluck and small celebration lunch. Robin brought a beautiful cake for us to share and Kathryn read the inscription on the gorgeous plaques presented to Tammy and Arleen. Thank you all so much...

Meetings attended: During lunch it was suggested that PCACC have a list of all the meetings attended by Tammy and Arleen as PCACC Reps. Mike Carll mentioned that he was nominated and appointed by PCACC to attend the state's Parent Leadership meetings and State Citizen's Review Panel.

Membership questions: We also spoke about the membership drive and wondered how this is coming along. Kathryn and/or Robin should be involved with this process but feel they have not been kept up-to-date with all those activities. Robin said she would email Karen P. and ask Karen to catch her up-to-speed. Arleen said there was another application received by Karen from someone in law enforcement.

Citizen's Review Panel Meeting:

CRP Future:

Staff changes: Louanne contacted us via email to inform us that there have been more staff changes at OCAP. Louanne will continue to be our CRP consultant and contact person.

Reports: Arleen plans to complete the quarterly report by the due date in July. The Annual Report is due in October. She hopes to have a rough draft ready for the July meeting and will give this to whoever will be responsible for the reporting once Arleen is gone.

CRP Updates:

Focus Groups -

Social Worker Focus Group: Mikey informed us that the Social Workers meet every Monday at 9am. She mentioned that July 7th would be a good day for us to meet with this group because she (Mikey) will not be attending, meaning there is no set agenda that day. We decided to use the same questions as last year, with a few additional questions.

Policies and Procedures: Mikey said that Jeanette and Alissa are currently working on the Policies and Procedures and will be finished by September.

Next PCACC/CRP meeting will be held on July 17, 2008
Minutes submitted by: Tammy Beilstein